



## **GOVERNMENT BILASA GIRLS' P.G. COLLEGE BILASPUR (C.G.)**

NAAC "B+"

Website-<http://bilasagirlscollege.ac.in>

[email-bilasagirlscollege\\_bilaspur@rediffmail.com](mailto:email-bilasagirlscollege_bilaspur@rediffmail.com)

Ph No./Fax-07752-224249

### **ANNUAL REPORT 2022-2023**

IQAC became an important part of education system to understand the motives and achievements of quality improvement. The vision and mission of an educational institution is effectively executed by the college and assure about the quality by continuous enhancement, self-evaluation and peer group evaluation. The role of IQAC committee members go through the improvement process in all aspects of academic and administrative activities, and make the institution to be prepared for next accreditation from NAAC or for assessment from other evaluating bodies.

The IQAC is the central quality monitoring body of the institution. It is meant for planning, guiding, and monitoring Quality Assurance and Quality Enhancement activities of the college. It functions under the Chairmanship of the Principal and comprises senior faculty members, representatives from the local community, Alumnae, and a student representative. Its aim is to develop and maintain a system to promote academic and administrative excellence.

The IQAC functions dedicatedly towards the betterment of the institution in all respects. To ensure the quality and systematic functioning of the departments and the administrative section, an internal academic and administrative audit has been proposed by the IQAC. Internal audit teams comprising four members were constituted and the academic audit was conducted from 24th to 26th April 2023. The audit team visited the departments and verified the documentation and activities of the departments.

#### **Submission of AQAR 2021-2022**

Institutions submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. The Annual Quality Assurance Report (AQAR) for the academic year 2021-2022 has been submitted to NAAC on 24<sup>th</sup> May 2023 by IQAC coordinator.

#### **Timely submission of data to government and non-government institutions / organizations**

IQAC is responsible in the collection and timely submission of data or reports asked by the government and non-government institutions and organizations like Directorate of Higher Education.

#### **International yoga Day – Celebrated on 21/06/2022**

**Institution celebrates / organizes national and international commemorative days, events and festivals**

## **ADMISSIONS**

The admission process in College involves an online application system that evaluates candidates based on merit and adheres to government guidelines for reserved seats. Here's a detailed report on the admission process:

- Candidates can apply for admission by filling out an online application form on the college website.
- The application form requires personal details, academic qualifications, and supporting documents to be uploaded.
- An application fee is charged, which varies across colleges.
- Once the application is submitted, candidates receive a notification email acknowledging the payment.
- A merit list is generated based on the evaluation criteria, and selected candidates are offered admission.
- As per government guidelines, a certain percentage of seats are reserved for candidates belonging to specific categories, such as Scheduled Castes (SC), Scheduled Tribes (ST), Other Backward Classes (OBC), and Economically Weaker Sections (EWS).

## **INDUCTION PROGRAMME**

The induction program for first-semester students is a crucial event that helps them transition smoothly into college life. It typically includes various activities and sessions designed to familiarise students with the academic curriculum, college rules and regulations, and opportunities for personal and professional growth. Here's a detailed report on the key aspects of the induction program:

- During the induction program, students are introduced to the different subjects and specialisations offered by the college.
- Faculty members provide an overview of each subject, highlighting the course structure, career prospects, and industry relevance.
- Students are encouraged to explore their interests and aptitude to make an informed decision about their subject selection.
- The induction program includes sessions on the National Education Policy (NEP) 2020 and its implications for higher education.
- Students are informed about the flexibility in course selection, interdisciplinary learning, and the focus on skill development under the NEP.
- The program emphasizes the importance of holistic development and the integration of universal human values into the curriculum.
- The induction program offers a comprehensive overview of the college, including its history, vision, mission, and achievements.
- Students are introduced to the college's infrastructure, facilities, and resources, such as the library, laboratories, and sports facilities.
- Information about the academic calendar, examination patterns, and grading system is also provided.
- Students are made aware of the various committees and cells within the college, such as the Internal Quality Assurance Cell (IQAC), Grievance Redressal Cell, and Anti-Ragging Committee.

- The roles and responsibilities of these committees in ensuring a safe and conducive learning environment are explained.
- Students are encouraged to actively participate in these committees and contribute to the overall development of the college.
- The induction program emphasises the importance of adhering to the college's code of conduct, which includes rules and regulations related to attendance, discipline, and academic integrity.
- Students are informed about the consequences of violating the code of conduct and the grievance redressal mechanisms available to them.
- The program also highlights the importance of respecting diversity, promoting inclusivity, and maintaining a harmonious campus environment.

### **Academic Calendar**

The preparation of the academic calendar plays a pivotal role in organising the teaching, learning, and evaluation processes effectively. Academic calendars are formulated by the institution itself, either under government guidelines or autonomously, to ensure a structured academic year. Here is a detailed report on the process of preparing academic calendars, departmental board of studies meetings, activity planners, formation of associations, and teaching plans. The academic calendar serves as the foundation for creating an activity planner for the academic session. This planner includes details of examination dates, seminars, conferences, guest lectures, workshops, industrial visits, holidays, and festivals.

### **Curricular Aspects**

IQAC works towards ensuring a vision-driven curriculum, assuring quality in curriculum design and restructuring of syllabuses based on feedback from stakeholders. Institute develops an academic calendar based on the Academic Calendar issued by the department of higher education, govt. of Chhattisgarh. It consists of all the academic activities planned for the semester which includes dates commencement of classwork, dates of internal exams, lab exams and external exams etc. The academic calendar defines the number of teaching days available according to which timetables are prepared and session examinations are scheduled. The institution, under the leadership of IQAC, envisages formulating an Outcome Based Education (OBE) for all the programmes offered according to UGC guidelines.

The IQAC formulates a strategic plan in compliance with the NAAC exit report, Academic Audit report and Vision and Mission of the institution. The college is regularly putting its determined effort to keep pace with modern requirements in the field of knowledge. The deployment of the institutional strategic plan has resulted in the introduction of the Diploma Course, Certificate Course by the departments of the college. MoUs are signed with many Institutes of acclaim, NGOs and Industry to give students an exposure and prepare them to meet the challenges to start their own enterprise. Guest lectures, Industrial visits and Extension activities are planned and organized to give students varied aspects of their learning. To equip the students to compete in the competitive exams organized at the national and state level, coaching classes for PSC and NET/SET exams are organized. Coaching is done by the Placement cell and by the individual departments.

## **Structured feedback system**

The IQAC team makes certain that the curricula offered for various programmes are in keeping with the demands of the time. A systematic procedure is followed to maintain the standard of the courses. The feedback forms (google forms) were collected from students, teachers, employers, alumnae and it addressed the curriculum and its learning-related issues in terms of quality, competence, skills and professionalism. The feedback collected from various stakeholders is monitored and evaluated for the quality of performance on curriculum and curriculum related issues.

## **ANNUAL SPORTS AND CULTURAL EVENT**

The culmination of an academic session in a college is often marked by a grand celebration through an Annual Sports and Cultural Fest. This event serves as a platform for students to showcase their talents, foster camaraderie, and create lasting memories. Here is a detailed report on the Annual Sports and Cultural Fest.

- The Annual Sports and Cultural Fest is a vibrant celebration that brings together students, faculty members, alumni, and guests to commemorate the successful completion of the academic year.
- The fest typically includes a blend of sports competitions, cultural performances, artistic displays, and interactive activities that cater to a diverse range of interests and talents.
- It serves as a platform for students to exhibit their athletic abilities, artistic skills, and cultural heritage, fostering a sense of pride and unity within the college community.
- The fest features a variety of sports events such as relay races, long jump, shot put, football, volleyball, and other athletic competitions that showcase the physical prowess and sportsmanship of the participants.
- Cultural performances form an integral part of the fest, featuring dance, drama, singing, instrumental music, painting, storytelling, and other artistic expressions that highlight the creativity and cultural diversity of the college community.
- Students exhibit their talents and skills in various cultural activities, captivating the audience with their performances and adding a touch of vibrancy and entertainment to the event.

## **Capability Building: Workshops/Seminars/Conferences**

- Workshop on “How to Write Research Paper” – organised by the Department of Commerce on 7<sup>th</sup> January 2023.
- Two – Day National Seminar on “Impact of Information Technology in Multidisciplinary Researches” by the Department of Library science and Information Technology.
- One – Day National Level Seminar on 16<sup>th</sup> January 2023 by the department of Hindi and Urdu.
- Workshop on Competition of Madhav Mathematics on 18<sup>th</sup> January 2023 – organised by the Department of Mathematics.
- Workshop on “Chhandbodh Slokpath” organised by the department of Sanskrit.
- One-Day national Workshop on “75 Years of Indian Independence and Relevance of NEP 2020 in the Socio – Economic, Political, Historical and Literary Context”

organised by the Department of Sociology, Economics, Political Science, History, and English.

- One-Day National Workshop on “Impact of Remote Sensing Technology on Geographical Studies in 21<sup>st</sup> Century organised by the Department of Geography.
- Two-Day National Workshop on “Biodiversity Conservation Issues and Challenges” – Organised by the Department of Botany and Zoology.
- Mental Health Check- up by the department of Psychology.



Principal  
Govt. Bilasa Girls P.G.  
(Autonomous) College  
Bilaspur (C.G.)